

2018 Admissions Guide: Doctoral Program in Health Sciences Graduate School of Medicine, the University of Tokyo

—平成30年度東京大学大学院医学系研究科博士後期課程学生募集要項—

Education & research aims

The aims of the Graduate School of Medicine are to promote advanced research that will contribute to breakthroughs in our understanding of the mechanisms of life, conquest of diseases, and improvements in health, as well as to produce international leaders in various medical fields who possess outstanding scholastic competence and a high level of creative research ability.

Prospective students

The Graduate School of Medicine is looking for the following traits in prospective students:

- Individuals with a fundamental knowledge of medicine who are capable of engaging in creative research directed towards achieving breakthroughs in our understanding of life, overcoming diseases, promoting recovery, and improving health
- Individuals capable of pioneering the future of medicine using clear, logical analytical skills and an ability to think outside the box
- Individuals with the potential to become international leaders in their respective fields of medicine based on advanced knowledge and research skills acquired at the Graduate School of Medicine

1. Eligibility criteria

- (1) Persons who have obtained or are expected or complete a master's or professional degree at the Graduate School by 31 March 2018(Note 4).
- (2) Persons who have been awarded or are expected to be awarded by 31 March 2018(Note 4) a master's degree according to the provisions of Article No. 104-4 of the School Education Act. (Note 1)
- (3) Persons who have been awarded or are expected to be awarded by 31 March 2018(Note 4) an academic degree in a foreign country which is equivalent to a master's or professional degree.
- (4) Persons who have undertaken curricular studies in Japan by way of a distance education program offered by an overseas educational institution, and have been awarded or are expected to be awarded by 31 March 2018(Note 4) an academic degree equivalent to a master's or professional degree.
- (5) Persons who have been awarded or are expected to award an academic degree equivalent to a master's or professional degree after completing a foreign country's postgraduate course at an educational institution in Japan which is designated in the said foreign country's education system and specifically designated in Japan by the Minister of Education, Culture, Sports, Science and Technology, by 31 March 2018(Note 4).
- (6) Persons who have completed a program and received or are expected to receive a degree equivalent to a Master's degree by March 31, 2018(Note 4), from the United Nations University, which was established under the resolution of the General Assembly of the United Nations on December 11, 1972, as stipulated in the Article 1, paragraph 2 of the Act on Special Measures Incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University (Act No. 72, 1976).
- (7) Persons who have completed a course of study at a school overseas, an educational institution designated above in Part (5) of the requirements for eligibility or the United Nations University, and have passed or will have by March 31, 2018(Note 4) examinations and screenings equivalent to those

specified in Article 16-2 of the Standards for Establishment of Graduate Schools (1974 Ministry of Education, Science and Culture Ordinance No. 28), shall be recognized by this graduate school as having abilities at least equivalent to those who have a Master's degree. (Note 2)

- (8) Persons who have graduated from university and have undertaken or are expected to have undertaken by 31 March 2018(Note 4) two or more years of research at a university or research institute in Japan or overseas, and who are deemed by the Graduate School of Medicine based on the results of the said research to have academic ability equivalent or superior to that of a person with a master's or professional degree. (Note 2)
- (9) Persons who, after completing 16 years of curricular education either overseas or in Japan by way of a distance education program offered by an overseas educational institution, have undertaken or are expected to have undertaken by 31 March 2018(Note 4) two or more years of research at a university or research institute in Japan or overseas, and are deemed by the Graduate School of Medicine based on the results of the said research to possess academic ability equivalent or superior to that of a person with a master's or professional degree. (Note 2)
- (10) Persons who have been deemed by the Graduate School of Medicine on the basis of an individual eligibility review as having academic ability equivalent or superior to that of a person with a master's or professional degree, and who are aged 24 years or older on 31 March 2018(Note 3 ①, ②, ③ and 4).

Note 1: Eligibility criterion (2) above refers to those who have been awarded or are expected to be awarded a master's degree from a degree-conferring institution or the National Institution for Academic Degrees and University Evaluation (NIAD-UE).

Note 2: Persons who intend to apply for admission under eligibility criteria (7) above must first undergo an eligibility review, and must therefore apply to the Graduate School of Medicine's Admission Office (refer to 6(3) below) and submit all documents required for the review by the below-mentioned dates. Persons who intend to apply for admission under eligibility criteria (8) or (9) are therefore required to submit the following documents A - D to the Graduate School of Medicine's Administration Office (see 6(3) below) by the below-mentioned dates. In either cases (7)-(9) above, persons who are deemed by the Graduate School of Medicine on the basis of an eligibility review to have academic ability equivalent or superior to that of a person with a master's or professional degree shall be permitted to take the entrance exam upon application.

Health Sciences and Nursing (Special admission for Working Students) : Monday, 5 June 2017
International Health (September 2017 admission) : Thursday, 27 April 2017
Health Sciences and Nursing (General admission) : Monday 13, November 2017
International Health (April 2018 admission) : Monday 13, November 2017

- A. Curriculum vitae
- B. Report on research outcomes (A4 page containing your name and the name of your preferred research advisor)
- C. Letter of recommendation from your immediate manager etc.
- D. Return envelope for notification of eligibility review results (affix ¥82 of postage stamps to a self-addressed standard 12 cm x 23.5 cm envelope)

Note 3: ① Eligibility criterion (10) above is intended for those who do not fall under eligibility criteria (1) - (9) but who have been deemed by the Graduate School of Medicine on the basis of an individual eligibility review to have academic ability equivalent or superior to that of a person who has completed a master's course.

② Persons who intend to apply for admission under eligibility criterion (10) above must first undergo an individual eligibility review, and must therefore apply to the Graduate School of Medicine's Administration Office (see 6(3) below) and submit the following documents required for the review by the below-mentioned dates.

Health Sciences and Nursing (Special admission for Working Students) : Monday, 5 June 2017
International Health (September 2017 admission) : Thursday, 27 April 2017
Health Sciences and Nursing (General admission) : Monday 13, November 2017

International Health (April 2018 admission) : Monday 13, November 2017

- ③ Persons who are deemed by the Graduate School of Medicine on the basis of an eligibility review to have academic ability equivalent or superior to that of a person who has completed a master's program shall be permitted to take the entrance exam upon application.

Note 4: Those who wish for September 2017 entry, consider "September 22, 2017" instead of "March 31, 2018." Those who would like to apply for September 2017 entry and are covered under any of items (1) through (10) between September 22 and 29, 2017 may be allowed to apply. For details, please contact the Graduate Student Affairs Sections, Graduate School of Medicine(6.(3)).

2. Admission criteria

(1) Admission shall be determined based on the results of a primary exam and a secondary exam.

(2) The primary exam is as follows:

Health Sciences and Nursing: foreign-language assessment (based on the submission of a TOEFL Official Score Report) and a written exam

International Health: foreign-language assessment (based on the submission of a TOEFL Official Score Report or an IELTS Test Report Form)

(3) The secondary exam is only taken by applicants who pass the primary exam, and involves a review of the applicant's master's degree thesis or a suitable alternative, an assessment of the academic transcript, and an oral exam.

(4) Applicants who have obtained or expected to complete a master's or professional degree at the Graduate School of Medicine, The University of Tokyo between 1 April 2017 and 31 March 2018 (NOTE1) are exempt from The primary exam.

Applicants who have obtained a master's or professional degree at the Graduate School of Medicine, The University of Tokyo between 1 April 2015 and 31 March 2017(NOTE2) are exempt as follows:

① Examinee of Health Sciences and Nursing: Foreign-language assessment of The primary exam

② Examinee of International Health: The primary exam

Note 1: Those who wish for September 2017 entry, consider "1 October 2016 and 22 September 2017" instead of "1 April 2017 and 31 March 2018."

Note 2: Those who wish for September 2017 entry, consider "1 October 2014 and 30 September 2016" in-stead of "1 April 2015 and 31 March 2017."

3. Exam subjects and quotas

Major	Research Fields		Primary Exam Subject		Quota
			Foreign Language	Specialized Subject	
Health Sciences and Nursing	Health Sciences Course (Public Health program)	Health Sociology Mental Health Epidemiology and Preventive Health Sciences Social Gerontology Health Promotion Science Biostatistics Biomedical Ethics Social and Preventive Epidemiology Health Informatics Public Mental Health Policy	Foreign language assessment English (assessment based on TOEFL Official Score Report)	Following two questions: (1) One question from desired research field (2) One common question	10
	Nursing Course	Advanced Clinical Nursing Nursing Administration			15

		Palliative Care Nursing Family Nursing Community Health Nursing Psychiatric Nursing Gerontological Nursing Midwifery and Women's Health Public Health Nursing Wound Care Management Life Support Technology Advanced Nursing Technology Radiation Health Sciences Dental Health		
International Health		Global Health Policy Community and Global Health Human Genetics Developmental Medical Sciences Human Ecology Biomedical Chemistry International Epidemiology* Tropical Infection Disease* Environmental Health Sciences* International Cooperation for Medical Education*	Foreign language assessment English (assessment based on TOEFL Official Score Report or IELTS Test Report Form)	9**

Notes:

- (1) Depending on the exam results, the number of admitted students may be less than the quota.
- (2) The quota for the Health Sciences and Nursing major combines both special admission working students ('special admission') and general admission students, so only a few applicants will be selected from the special admission category.
- (3) Persons who apply for special admission to the Health Sciences and Nursing major cannot apply for general admission.
- (4) Applicants seeking admission to each major should refer to the description of 'Notice Regarding Foreign Language (English) for Entrance to the Doctoral Program in attached documents for details on how to submit the TOEFL Official Score Report.
- (5) *'International Epidemiology' and 'Tropical Infection Disease' and 'Environmental Health Sciences' and 'International Cooperation for Medical Education' are related fields of International Health.
- (6) The admission exam for Global Health Sciences (GHS) and International Health have in common.
- (7) **Combined quota for students enrolled in September 2017 and April 2018.

4. Exam dates & venues

Major	Category	Primary Exam	Announcement of	Secondary Exam
Health Sciences and Nursing	Special admission - Nursing Science course only - Those who have completed a master's or professional degree course at the time of application	Mon, 21 Aug 2017	12:00 p.m. Thurs, 24 August 2017	Mon, 28 Aug 2017

	General admission * Special admission applicants cannot apply	Wed, 31 Jan 2018	12:00 p.m. Fri, 2 Feb, 2018	Mon, 5 Feb 2018
International Health	September 2017 admission	Foreign language assessment based on TOEFL Official Score Report or IELTS Test Report Form submitted (by postal mail) upon application	Late June, 2017 A decision will be posted	Wed, 12 July 2017
	April 2018 admission		Late January, 2018 A decision will be posted	Fri, 2 Feb 2018

Notes:

- (1) Details of the exam schedules and venues will be given in the 'Examinee Guidelines' which will be sent by postal mail.
- (2) A list of successful Health Sciences and Nursing major primary examinees will be posted on the notice board in front of the Faculty of Medicine Main Building (Igakubu Honkan).
International Health major applicants will be notified of the foreign language assessment results by postal mail in late June 2017 (September admission) or in late January 2018 (April admission). Successful primary test applicants will also receive an Exam Card.
- (3) Applicants seeking admission to the each major should refer to the attachment entitled ' Notice Regarding Foreign Language (English) for Entrance to the Doctoral Program for details on how to submit the TOEFL Official Score Report.

5. Announcement of successful applicants & admission procedures

- (1) Announcement of successful applicants

A list of successful applicants will be posted on the notice board in front of the Faculty of Medicine Main Building (Igakubu Honkan) on the below-mentioned dates.

Health Sciences and Nursing (special admission)	12:00 p.m. Thu, 7 Sep 2017
International Health (September 2017 admission)	12:00 p.m. Thu, 27 Jul 2017
Health Sciences and Nursing (general admission)	12:00 p.m. Thu, 8 Feb 2018
International Health(April 2018 admission)	

- (2) A letter of acceptance will be posted to each successful applicant in late February 2018.
However, acceptance letters for the International Health major (September 2017 admission) will be sent out by postal mail on 27 July 2017.
- (3) Acceptance letter recipients are required to complete the necessary admission procedures (i.e., payment of admission fees and submission of admission forms) in accordance with the accompanying Admissions Guide between Friday 2, Monday 5 and Tuesday 6 March 2018.
However, International Health (September 2017 admission) majors are required to complete the necessary admission procedures by Monday 28 or Tuesday 29 August 2017.

Failure to complete the admission procedures shall be regarded as refusal of admission.

(4) Estimated costs of admission in 2018

(International students with a Japanese Government [Monbukagakusho] Scholarship are exempt from these fees)

① Admission fee: ¥282,000 (estimated)

② Tuition fee: ¥260,400 (annual tuition fee of ¥520,800; estimated)

The above fees are estimates only. Any revisions to student fees upon admission or during enrollment shall become effective immediately.

(Note 1) Those who enter in September shall pay 303,800 yen (amount for September to March, 7/12 the yearly amount) in the entry year. These entrants shall also pay 217,000 yen (amount for April to August, 5/12 the yearly amount) in the year of expected graduation year, according to the standard limit for years of completion.

(Note 2) The amounts indicated above are tentative. If amounts are amended at the time of admission or while the individual is registered as a student, the new amounts shall apply from the time of the amendment in question.

6. Application procedure

(1) Applications must be sent by postal mail.

Place all of the necessary application documents in a single envelope designated by the Graduate School of Medicine, and send by registered mail.

If the application documents cannot fit inside the designated envelope, place the documents together with the envelope in a suitably-sized package and send by registered mail.

(2) Submission period

The submission period depends on your desired major and research field.

Health Sciences and Nursing (special admission)	Applications must arrive between Thursday, 29 June and Friday, 7 July 2017. The envelope must be postmarked no later than Friday, 7 July 2017, and must arrive no later than Tuesday, 11 July 2017.
International Health (September 2017 admission)	Applications must arrive between Tuesday, 23 and Wednesday, 31 May 2017. The envelope must be postmarked no later than Friday, 2 June 2017, and must arrive no later than Friday, 2 June 2017.
Health Sciences and Nursing (general admission)	Applications must arrive between Thursday, 4 and Wednesday, 10 January 2018. The envelope must be postmarked no later than Wednesday, 10 January 2018, and must arrive no later than Friday, 12 January 2018.
International Health (April 2018 admission)	

(3) Address

Graduate Student Affairs Sections, Graduate School of Medicine, the University of Tokyo

7-3-1 Hongo, Bunkyo-ku, Tokyo, Japan 113-0033

Tel: (81) 03-5841-3309 (Graduate School of Medicine)

(4) Application documents (asterisk [*] indicates that a specified form must be used)

Document	Who should submit	Description
a.* Application Form	All applicants	Attach three identical passport photos taken within the last three months of the application date to the space provided on the: 1) Application Form; 2) Photo ID Card; and 3) Exam Card.

b.* Self-addressed envelopes	All applicants	Submit three self-addressed envelopes and affix ¥362 worth of postage stamps to the envelope marked 'Exam Card Enclosed' (<i>jukenhyo zaichu</i> ; 受験票在中).
c.* Exam fee (¥30,000)	All applicants except the following: ① Persons expected to complete a master's or professional degree course at the University of Tokyo in March 2018. ② International students on a Monbukagakusho Scholarship ※Students currently enrolled at a different university must submit their official scholarship certificate	The exam fee must be paid at a bank branch or convenience store, or by credit card. The applicant is responsible for any fees or charges associated with the payment. Bank transfer: Fill out the designated Transfer Request Form and submit it together with the exam fee at your nearest bank branch. The payment cannot be made at a Japan Post Bank (<i>Yucho Ginko</i>), post office, ATM, or via the internet. The bank will give you the Transfer Receipt (' <i>Furikomikin Uketorisho</i> '; Form B) which you should retain for your own records, and the Certificate of Transfer Receipt (' <i>Furikomikin Uketsuke Shomeisho</i> '; Form C) which you should attach to the space provided on the rear of the Application Form. Convenience store & credit card payments: Refer to the attachment ' <i>How to Pay the Graduate School of Medicine Exam Fee at a Convenience Store or by Credit Card</i> ' for details on how to make the payment.
d. Academic transcripts	All applicants	Must certify master's course and faculty results (including liberal arts courses); original certificates only.
e. Certificate of graduation	All applicants who have already graduated at the time of applications [not required for graduates of the University of Tokyo's Graduate School of Medicine]	In the case of students graduating from foreign universities, the degree acquired must be indicated. Photocopies are not acceptable. Submit a certificate of the degree conferred, created by the National Institution for Academic Degrees or the National Institution for Academic Degrees and University Evaluation.
f. Research Plan	All applicants	Summarize your intended research plan in two A4 pages, and write 'Research Plan' along with your name and page number at the top left of each page.
g. Master's thesis (Health Sciences and Nursing)	Health Sciences and Nursing major applicants [not required for those expected to complete the Health Sciences and Nursing major at the Graduate School of Medicine in March 2018]	Submit a summary of your master's thesis or suitable alternative outlining your research in eight or less A4-sized pages (x 3 copies) as per the attached form. You may also attach surveys or other supplementary documents (x 3 copies). Attach a Japanese or English translation for documents in other languages.
h. Master's thesis & abstract (International Health)	International Health major applicants [not required for those expected to complete the International Health major at the Graduate School of Medicine in March 2018]	① Submit three copies of your master's thesis or an appropriate alternative (journal offprint is also acceptable, which can be replaced by submitted draft of the paper AND proof or acceptance of the paper by a journal). ② Submit one copy of an abstract of ① on a single A4 page. Attach a Japanese or English translation for

		documents in languages other than English.
i. TOEFL Official Score Report etc.	All applicants [not required for those expected to complete(see 2(4)).]	Refer to the attachment entitled ' Notice Regarding Foreign Language(English) for Entrance to the Doctoral Program for details on how to submit the TOEFL Official Score Report. Only for examinee of International Health, IELTS Test Report Form is acceptable.
j. Certificate of employment	Health Sciences and Nursing major special admission examinees with practical work experience	Certificate (format optional) issued by your immediate manager attesting to your work experience (i.e., term & duties)
k. Certificate of Japanese language ability	Health Sciences and Nursing major Non-Japanese applicants only [not required for those who have graduated or are expected to graduate from a Japanese university]	The certificate must be issued by a Japanese instructor or equivalent person who is able to objectively assess your Japanese language ability. Alternatively, a certificate issued by a Japanese language school is also acceptable.

7. Other important points

- (1) The Exam Card and Examinee Guidelines will be mailed to you in the self-addressed envelope described in 6(4)b. If you have not received them by three days prior to the exam, contact the Administration Office (see 6(3) above) for instructions.
- (2) If you select a written exam subject other than that previously notified, the exam will be invalid.
- (3) Following the submission of application documents, changes to the documents or the refund of exam fees will not be allowed under any circumstances. Once application documents are received, they are not returnable.
- (4) You may attach any relevant research papers to the application documents listed in 6(4) above.
- (5) Those who wish to maintain their employment at a government office, school, hospital, or private company during enrollment are required to submit a consent form (format optional) from their employer when completing the admission procedures(see 5(3)) above, to the effect that they will remain committed to their studies while enrolled.
- (6) International students are required to obtain the appropriate visa according to the Immigration Control and Refugee Recognition Act (Cabinet Order No. 319 of 1951) prior to undertaking the admission procedures.
- (7) Admission fees shall not be refunded under any circumstances following the completion of admission procedures.
- (8) Applicants with a physical disability who require special consideration or assistance during the entrance exam or after enrollment should contact the Administration Office (see 6(3) above) when submitting their application.
- (9) Names, addresses, or other personal information obtained from applications will only be used for: ① screening of applicants (application processing & screening); ② the announcement of successful applicants; and ③ tasks related to admission procedures. This personal information will also be used for: ① academic affairs (enrollment records, learning etc.); ② student support (health management, employment assistance, applications for scholarships and exemption from tuition fees, use of libraries, etc.); and ③ collection of tuition fees.

- (10) The University may retroactively cancel admission of any student who has falsified personal information or academic record in his or her application form.
- (11) The examination results used in the selection of entrants may be used in future studies for the improvement of both the entrance examination and the education at the University of Tokyo.

April 2017