

For those who are scheduled to graduate from the Doctoral Program in the Academic Year 2019 (Submission of Title)

Those students who hope to graduate from the doctoral program (Doctoral Program of Medicine, Doctoral Program) in the academic year 2019 must submit the Doctoral Dissertation Title Form. Those concerned should submit the following.

Who this affects: All those students of the doctoral program who hope to graduate in the academic year 2019(March 2020)

Documents to submit: The “Doctoral Dissertation Title Form” (博士論文題目届)
(You can download it from the Graduate School of Medicine website, at <http://www.m.u-tokyo.ac.jp/daigakuin/index.html>)

Submission period: From Monday, September 2 to 5 pm on Friday, September 6, 2019

Where to submit: Both hard copy and an electronic data should be submitted.

〔Hard copy〕 You must submit one hard copy to Graduate Student Affairs Section, Faculty of Medicine (医学部大学院係) (1st floor, Building No. 2, Faculty of Medicine)

You may post it, or use the university postal system.

〔Electronic Data〕 You must submit an electronic data (Excel file) by uploading it to URL below. Please describe your student ID number and name on the title of the file. (e.g. 41123456 東大太郎_2019 題目届.xlsx)

Please do not delete any sheets in the file.

We will not inform you when your electronic data is uploaded. If upload is successful, the message such as the following is displayed: "uploading is completed ".When you upload your electronic data, please check it by yourself.

URL will be released late August

Other: When you submit the Doctoral Dissertation Title Form, please nominate 7 examination committee members. When you nominate them, please refer to the List of Faculty Member Codes. The List of Faculty Member Codes are included in the “Doctoral Dissertation Title Form” file.

- Talk with your research supervisor(指導教員) and nominate, in order of preference, 7 members for these positions in total.

*The actual members of examination committee will be 5 in total (3 from the nominated members, 2 selected from division) but in order to ensure fairness of selection among faculty, you must nominate 7 members

- You may nominate up to one person from your own division(専攻).

- You may not nominate your co-researchers(共同研究者), research supervisor(指導教員), faculty from your lab or department, research field(所属教室の教員), or those related to you by marriage.

* Consult with your research supervisor about who will be the co-researchers in your case. Please note

that you will need to attach the original copy of “Letter of Consent and Acceptance”(同意承諾書) by all co-researchers when submitting the “Application for Conferral of Degree”(学位授与願).

(No photocopies accepted.)

- Unless you obtain prior consent, you may not nominate Dean of the Graduate School of Medicine, the Director of the University of Tokyo Hospital, the Director of the Institute of Medical Science, or the Director of the Institute for Quantitative Biosciences
- You may nominate one faculty in the University of Tokyo, who is not included in the List of Faculty Member Codes, if you obtain prior consent from head of the division(専攻長) and faculty him/herself. Letter of Consent (no specific format) from head of the division is also required. Please enter his/her name, affiliation precisely in the form.

After you submit the Title Form, please submit the set for the Application for Conferral of Degree by Thursday 14, November.