

For those who are scheduled to graduate from the Doctoral Program in the Academic Year 2017 (submission of Title)

Those students who hope to graduate from the doctoral program (Doctoral Program of Medicine, Doctoral Program) in the academic year 2017 must submit the Doctoral Dissertation Title Form. Those concerned should submit the following.

Who this affects: All those students of the doctoral program who hope to graduate in the academic year 2017(March 2018)

Documents to submit: The “Doctoral Dissertation Title Form” (博士論文題目届)

(You can download it from the Graduate School of Medicine website, at <http://www.m.u-tokyo.ac.jp/daigakuin/index.html>)

Submission period: From Friday, September 1 to 5 pm on Friday, September 8, 2017

Where to submit: Both an electronic data and the paper should be submitted.

{1 copy} You must submit one hard copy to Graduate Student Affairs Section, Faculty of Medicine (医学部大学院係) (1st floor, Building No. 2, Faculty of Medicine) *You may post it, or use the university postal system.*

{electronic data} You must submit an electronic data (Excel file) by uploading it to URL below. Please describe your student ID number and name on the title of the file. *Please do not delete any sheets in the file.*

https://webfs.adm.u-tokyo.ac.jp/public/v3_cAAUJ00PAPEEB4yxc80HtQdIoEoIif4f9IGfK7iTX

Other: When you submit the Doctoral Dissertation Title Form, please recommend 7 examination committee members. When you recommend them, please refer to the List of Faculty Member Codes. The List of Faculty Member Codes are included in the “Doctoral Dissertation Title Form” file.

- Talk with your research supervisor(指導教員) and nominate, in order of preference, 7 members for these positions in total.
 - You may nominate up to one person from your own division(専攻).
 - You may not nominate your co-researchers(共同研究者), research supervisor(指導教員), faculty from your lab or department(所属教室の教員), or those related to you by marriage.
 - Consult with your research supervisor about who will be the co-researchers in your case. Please note that you will need to attach the “Letter of Consent and Acceptance”(同意承諾書) by all co-researchers when submitting the “Application for Conferral of Degree”(学位授与願).
 - The actual members of examination committee will be 5 in total, but in order to ensure fairness of selection, you must nominate 7 members.
- The dissertation title will be used in the materials just as it was received, so make sure you have not made any mistakes.

After you submit the Title Form, please submit the set for the Application for Conferral of Degree by Wednesday 15, November.