Research Assistant for the Graduate School of Medicine,
The University of Tokyo Application guidelines

1. Job title and number of people: 1 technical assistant

2. Contract period: April 1, 2019 – March 31, 2020

3. Contract renewal:
   In case of renewal, it should happen before the end of March 2020.
   The project will end in 2021.

4. Trial period: 14 days

5. Work place: Tokyo University · Graduate School of Medicine
   (7-3-1 Hongo, Bunkyo-ku, Tokyo)

6. Affiliation: The University of Tokyo, Graduate School of Medicine,
   Advanced Structural Studies, Danev Laboratory

   * Since we will teach about the operation of the electron microscope,
     prior knowledge is not necessarily.

8. Working day: 3–4 days / week (Monday – Friday)
   Working hours 6 hours a day (10:00–16:00, ※ 12:00–13:00 break)

9. Holidays: Saturdays and Sundays, Holidays, New Year’s Holiday (December 29 –
   January 3)

10. Vacation: annual paid leave, summer special leave, etc.

11. Wages etc.: hourly wage between 1,000 and 1,500 yen, depending on qualification,
    ability, experience etc.
    * transportation fee (up to 10,000 yen per month), overtime work allowance

12. Subscription insurance: Subscribe to health insurance, welfare pension insurance,
    employment insurance, as required by laws and regulations
13. Eligibility:
   1) Fluent Japanese language ability
   2) Basic English communication and conversation
   3) Basic PC skills (Word, Excel, PowerPoint)
   4) Bachelor/Master Science degree will be an advantage

14. Documents to be submitted: 1 resume on a UT form
   (download from the following URL)
   https://www.u-tokyo.ac.jp/en/about/jobs.html

15. Submission:
   Please send your resume on a UT form to the following e-mail address.
   (signature on second page is not required.)
   E-mail: aikos@m.u-tokyo.ac.jp
   * We will contact you within a week when you will be a candidate.

16. Submission deadline: 29th March 2019

17. Contact: Aiko Shibata
   TEL: 03 (5841) 3339
   e-mail: aikos@m.u-tokyo.ac.jp

18. Recruiter Name: The University of Tokyo

19. Others: We do not use personal information obtained for purposes other than this personnel selection.