

May 26th, 2021

To prospective applicants to the professional degree program of Division of School of Public Health, Graduate School of Medicine, the University of Tokyo (academic year of 2022)

Change in Entrance Examination and Additional Application Documents

Due to the recent epidemic of Covid-19 that requires social distancing, the entrance examination for 2022 candidates will be held for the professional degree program of Division of School of Public Health with a revised form, of which details are described as below in Section 1.

Please submit the following additional documents as is advised below Section 2. IN ADDITION TO the regular application documents in the application guideline.

1. Examination contents

| | before | after |
|-----------------------------------------------|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Written examination (foreign language) | Aug. 16 (Mon), 2021 *Face-to-face operation | Replaced by submission of scores of TOEFL or IELTS by the timeline. See Section 2. for details. |
| Written examination (specialized subjects) | Aug. 16 (Mon), 2021 *Face-to-face operation | Aug. 16 (Mon), 2021 * On-line examination. See Section 4. for details. |
| Short essay | | Submit a short essay with regular application forms (otherwise, send one separately by the timeline. See details for Section 3.) |
| Announcement of first examination results | 6 pm, Aug. 18 (Wed), 2021 | 6 pm, August 18 (Wed), 2021 On homepage |
| Oral examination (second examination) | Aug. 19 (Thu.), 2021 * Face-to-face interviews | Aug. 19 (Thu) (20 Fri for spare) * On-line interviews. Further information will be informed to those who passed the written examination. |

2. Examination for foreign language skill

Foreign language (English) written examination will be replaced with submission of an official report of their TOEFL or IELTS scores as below. As written in the NOTES, TOEFL or IELTS score submission may be exempted. Those who wish to be exempted from submitting scores should contact administrative staff via e-mail as specified (in@m.u-tokyo.ac.jp).

1. TOEFL score

| | | |
|---|------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Acceptable TOEFL Score | TOEFL-iBT、 TOEFL iBT® Home Edition、 TOEFL ITP® Plus for China solution、 TOEFL-PBT |
| 2 | Period of Validity | A TOEFL score will be valid only if the test was administered after August 1, 2019. |
| 3 | Submission Methods (1)“Test Taker Score Report(Examinee Score Report)” | <p>Submit following documents:</p> <ul style="list-style-type: none"> - A copy of the “Test Taker Score Report” that was sent to the examinee by ETS. - A screen copy of application result of “Institutional Score Report” that shows the application date for ETS <p>* Submission deadline: Fri, 30th, July, 2021 with registered post.</p> <p>TO; Graduate Student Affairs Section, Graduate School of Medicine, The University of Tokyo 7-3-1 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan</p> <p style="text-align: center;">Mark in front “TOEFL score inside for SPH”</p> |
| 4 | Submission Methods (2)“Institutional Score Report” | <p>Please make a request to the ETS to forward an “Institutional Score Report” to “the University of Tokyo Faculty Medicine”: DI (Designated Institution) Code “8426”.</p> <ul style="list-style-type: none"> - When making the request, do not use “University of Tokyo” or another DI code for the other graduate schools of The University of Tokyo. - For details, please refer to the TOEFL website http://www.cieej.or.jp/toefl/. - Although we rely on a copy of the report as above 3, we need to have the original Score Report for documentation purpose. However, we do not set time deadline of submission for the original report since it will take about |

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| | | 6 weeks for ETS to send the report to us. |
| 5 | Cautions | <p>Please note that in the situations described below, reports of TOEFL scores will NOT be accepted. In those situations, it will be assumed that the applicant has chosen not to take the foreign language (English) examination.</p> <p>(1) The scores and the dates of the examination on the copy of the “Test Taker Score Report” are not identical with those on the “Institutional Score Report”.</p> <p>(2) The official score is not from a test administered during the time period prescribed in #2 above (Period of Validity).</p> <p>(3) Scores are submitted by methods other than those described in #1 and #2 above, or scores are submitted by illicit means.</p> |

2. IELTS score

| | | |
|---|---------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Acceptable IELTS Score | An acceptable score is a Test Report Form on the IELTS (Academic Module) only. Test Report Form of IELTS (General Training Module) is NOT acceptable. |
| 2 | Period of Validity | An IELTS score will be valid only if the test was administered after August 1, 2019. |
| 3 | Submission Methods (1) Copy of “Test Report Form” | <p>Submit a copy of the “Test Report Form” for the IELTS (Academic Module) that was forwarded to the examinee by the IELTS.</p> <p>* Submission deadline: Fri, 30th, July, 2021 with registered post.</p> <p>TO; Graduate Student Affairs Section, Graduate School of Medicine, The University of Tokyo 7-3-1 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan Mark in front “IELTS score inside for SPH”</p> |

| | | |
|---|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4 | Submission Methods (2)Original “Test Report Form” | <p>Please make a request to the IELTS office to forward a “Test Report Form” to the following address.</p> <p>Graduate Student Affairs Section, Graduate School of Medicine, The University of Tokyo 7-3-1 Hongo, Bunkyo-ku, Tokyo 113-0033, Japan</p> <ul style="list-style-type: none"> - For details, please refer to the IELTS website http://www.eiken.or.jp/ielts/. - Although we rely on a copy of the report as above 3, we need to have the original Report for documentation purpose. However, we do not set time deadline of submission for the original report since it will take days for IELTS office to send the report to us. |
| 5 | Cautions | <p>Please note that in the situations described below, reports of IELTS scores will NOT be accepted. In those situations, it will be assumed that the applicant has chosen not to take the foreign language (English) examination.</p> <ol style="list-style-type: none"> (1) The scores and the dates of the examination on the copy of the “Test Report Form” are not identical with those on the original “Test Report Form”. (2) The “Test Report Form” is not from a test administered during the time period prescribed in #2 above (Period of Validity). (3) Scores are submitted by methods other than those described in #1 and #2 above, or scores are submitted by illicit means. |

3. NOTES

TOEFL or IELTS score submission may be exempted if any of the following (1) or (2) apply.

- (1) An applicant who earned or is expected to earn a bachelor’s degree, or the international equivalent thereof, from an institution, where the primary language of the entire institution (not only the applicant’s department or program) is English, in Australia, Canada, Ireland, New Zealand, the U.K. or the U.S.A.

(2) An applicant who earned or is expected to earn a bachelor's degree, or the international equivalent thereof, from an institution, where the primary language of the entire institution (not only the applicant's department or program) is English in countries other than Australia, Canada, Ireland, New Zealand, the U.K. or the U.S.A. If an applicant falls into this category, he/she is required to send a certificate of medium of instruction issued by the institution by mail.

※ Both (1) and (2) are limited to bachelor's program only. NOT apply to master's and doctoral programs.

※ Those who wish to be exempted from submitting scores should contact administrative staff by Wed June 2nd, 2021.

3. Additional Documents

(1) Short paper submission

Pick up one public health issue based on your knowledge or work experience, and discuss countermeasures for it.

Note the following points:

- Public health refers to “organized activities involving theory and practice aimed at maintaining and improving people's health and quality of life” (based on the Standards for Graduate School of Public Health, Japan University Accreditation Association, revised in June 2015). Public health issues exist in communities but also in medical institutions, but be aware that public health issues differ from clinical issues.
- When using existing information including knowledge and numerical values, clarify the data sources to ensure their accuracy and validity. If the presented information is based on your experience, be as specific as possible. However, do not conflict with information confidentiality of patients and other persons.
- Make sure to keep logical consistency between the presentation of the public health issue and the proposal of the countermeasures.
- Type less than 2500 characters with 12-point Times New Roman font on one side of the A4 sized sheet. 2 pages maximum. English writing is also accepted within 1000 words, 2 pages maximum.
- Figures/tables could be used, but counted as 400 characters per each item (in English writing, 150 words count equivalent). Black and white only.

(2) Activity report and supplemental materials

Refer to the “Admission Policy” presented at the beginning of the Application Guide for School of Public Health.

Submit your “activity report” that explains your own activities, experience, and abilities in accordance with the “Admission Policy”.

- You do not have to appeal your ability in mathematics (including basic statistics and probability theory, etc.) or in foreign language skills in this report, which should be evaluated through TOEFL/IELTS score submission and online written examination this time.
- Instead, appeal you capacity/competence that makes you eligible and suitable for pursuing your career as a public health researcher/practitioner.
- Type less than 800 characters with 12-point Times New Roman font on one side of the A4 sized sheet. One page maximum. English writing is also accepted within 400 words, 1 pages maximum.
- Supplemental materials should not exceed A4 sized 4 pages.

(3) Pledge statement sheet

Attach a sheet of pledge statement that the submitted essay and activities report are prepared by yourself, and the contents of report/essays are as precise as what you know the best.

3.Required additional documents and deadline

| | * Print submission | * * Online submission (with text based format) |
|----------------------------------------------|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ① Short paper | Required By 20 th July | Required by 9 th July <u>(MS Word or other Text-based format. PDF is Not accepted)</u> |
| ② Activity report and supplemental materials | Required By 20 th July | required by 9 th July <u>(Activity report should be in MS Word or other Text-based format. PDF is Not accepted.</u> PDF is preferred for supplemental materials.) |
| ③ Signed pledge statement sheet | Required By 20 th July | required by 9 th July Submit the image data together with ①-②). |

Regular application documents should be submitted by postal service with the formatted envelope available at the homepage of the Graduate School of Medicine, between 22 June (Tue) and 30 June (Wed). Those stamped at 30 June (Wed) and reached by 2 (Fri) will be

acceptable as announced already.

- * Additional documents above (printed short paper, activities report +supplemental materials, and signed covenant sheet) are to be submitted together with the regular application documents in the designed envelope.

In the case of submitting your application documents online as explained in “6. Application” in the application guide, the additional documents ①-② are required only in soft copy. As for the additional document ③, submit a soft copy version first and send a hard copy one via mail as soon as posting becomes available.

If applicants prefer to send additional documents separately, notify it via e-mail to nyushi-sph@m.u-tokyo.ac.jp beforehand and send them by using a commercial envelope (the “chosan” envelope 12cm×23.5cm, or “kakuni” envelope 24cm×33.2cm) at their own cost. Documents must reach us by Monday, July 20, 2021. Make sure to write down “SPH additional documents” on the front side of the envelope.

Short paper and activities report + supplemental materials should be submitted also via online. Upload them on <https://bit.ly/3v5Lr14> by 23:59, Japanese standard time, Friday, July 9th, 2021.

- * * Printed materials and online submission must be identical, otherwise may not be accepted.

Format of online submission

1. Filenames should be formatted as follow
(SPH) ①Essay (Name)
e.g.: (SPH) ①Essay (Hanako Igaku)
(SPH) ②Activity report supple (Name)
e.g.: (SPH) ②Activity report supple (Hanako Igaku)
2. Convert and compress all the files with ZIP file format (No other compressor formats acceptable)
3. Zip file name should be titled as (SPH) Name, then upload it in on <https://bit.ly/3v5Lr14>
e.g.: (SPH) Hanako Igaku

4. Written examination via online

Written examination is required to evaluate the basic knowledge and skills in public health and biostatistics. The examination is a multiple-choice type and provided via online. The conditions and procedures required for the online examination will be noticed via e-mail by the mid July.

5. Interview/oral examination via online

Those passed the written examination process will be further invited to join interview/oral examination process held on 19th August, 2021 (Thu). The invitation and guidance for oral examination access will be advised via e-mail on the evening of 18th August, 2021.

6. Miscellaneous

- Collate your documents according to the items.
- Use paper clips instead of staplers to collate the documents.

Please do not hesitate to ask any questions regarding the application to the administration department, Graduate School of Medicine, the University of Tokyo (see application guideline 6(3)).

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