

2023 Admissions Guide: Doctoral Program School of Health Sciences and Nursing Graduate School of Medicine, The University of Tokyo

This application guide may change due to the COVID-19. The University of Tokyo website (<https://www.m.u-tokyo.ac.jp/english/daigakuin/apply/appguidemain.html>) will continuously announce if there is any change, so please check the newest information constantly.

Purpose of Education for Research

The purpose of research training in the Graduate School of Medicine is to promote advanced research that will contribute to breakthroughs in the understanding of the mechanisms of life, to improve health, to contribute to the struggle against disease, and to foster international leaders in all fields of medicine who are outstanding scholars and highly creative researchers.

Admission Policy

1. Consistent with the aims described above, for its PhD programs in the Graduate School of Medicine, the University of Tokyo seeks students who have the potential to become international leaders in all fields of medicine through outstanding scholarship and advanced and highly creative research. We seek those who will, as described above, contribute to the understanding of the mechanisms of life, to preventing, curing, and recovering from disease, and to promoting and supporting healthy human development.
2. Successful applicants will meet the following criteria.
 - Successful applicants will, having a strong foundation of basic knowledge in medicine, nursing, and health sciences, be able to do creative research aimed at solving problems in health sciences and nursing for the purposes of advancing our understanding of the mechanisms of life; preventing, curing, and recovering from disease; and promoting and supporting healthy human development.
 - Successful applicants will be able to clear a path into the future of medicine, nursing, and health sciences through clear, logical analysis and original thinking, unfettered by conventional concepts.
 - Successful applicants will be able and motivated to become active international leaders in their chosen field, on the basis of advanced knowledge and research skills acquired in graduate school.
 - Successful applicants will have basic knowledge in medicine and health sciences and related fields, and the ability to communicate in English as needed in lectures and seminars.

Each program in the Graduate School of Medicine seeks applicants who have the background needed for that purpose to be fulfilled.

1. Application Qualifications

- (1) Persons who have obtained or are expected or complete a master's or professional degree at the Graduate School of Japanese University by 31 March 2023 (Note 1) (Note 5).
- (2) Persons who have been awarded or are expected to be awarded by 31 March 2023 (Note 5) a master's degree from the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD).
- (3) Persons who have been awarded or are expected to be awarded by 31 March 2023 (Note 5) an academic degree in a foreign country which is equivalent to a master's or professional degree (Note 2).
- (4) Persons who have been awarded or are expected to award an academic degree equivalent to a master's or professional degree after completing a foreign country's postgraduate course at an educational institution in Japan which is designated in the said foreign country's education system and specifically designated in Japan by the Minister of Education, Culture, Sports, Science and Technology,

by 31 March 2023 (Note 4).

- (5) Persons who have completed a program and received or are expected to receive a degree equivalent to a master's degree by March 31, 2023 (Note 5), from the United Nations University.
- (6) Persons who have completed a course of study at a school overseas, an educational institution designated above in Part (4) of the requirements for eligibility or the United Nations University, and have passed or will have by March 31, 2023 (Note 5) examinations and screenings equivalent to those specified in Article 16-2 of the Standards for Establishment of Graduate Schools (1974 Ministry of Education, Science and Culture Ordinance No. 28), shall be recognized by this graduate school as having abilities at least equivalent to those who have a Master's degree. (Note 3)
- (7) Persons who have graduated from a Japanese university or have completed at least 16 years of academic education overseas, and have undertaken or are expected to have undertaken by 31 March 2023 (Note 5) two or more years of research at a university or research institute in Japan or overseas, and who are deemed by the Graduate School of Medicine based on the results of the said research to have academic ability equivalent or superior to that of a person with a master's or professional degree. (Note 1) (Note 2) (Note 3)
- (8) Persons who have been deemed by the Graduate School of Medicine on the basis of an individual eligibility review as having academic ability equivalent or superior to that of a person with a master's or professional degree, and who are aged 24 years or older on 31 March 2023 (Note 4).

Note 1: Japanese universities mentioned in Eligibilities (1) and (7) above are universities within the boundaries of Japan and as prescribed in Article 83 of the School Education Law.

Note 2: Eligibilities (3) and (7) above includes the case of having completed a correspondence program provided by a foreign school of said country while residing in Japan.

Note 3: Persons who intend to apply for admission under eligibility criteria (6) or (7) above must first undergo an eligibility review, and must therefore contact the Graduate School of Medicine's Admission Office (refer to 6(3) below) and submit designated documents required for the review by Monday, 7 November, 2022.

Eligibility review result will be notified by Email around Thursday, 17 November, 2022.

Note 4: ① Eligibility criterion (8) above is intended for those who do not fall under eligibility criteria (1) - (7) but who have been deemed by the Graduate School of Medicine on the basis of an individual eligibility review to have academic ability equivalent or superior to that of a person who has obtained a master's or professional degree.

② Persons who intend to apply for admission under eligibility criterion (8) above must first undergo an individual eligibility review, and must therefore contact the Graduate School of Medicine's Administration Office (see 6(3) below) and submit the following documents required for the review by Monday, 7 November, 2022.

Eligibility review result will be notified by Email around Thursday, 17 November, 2022.

③ Persons who are deemed by the Graduate School of Medicine on the basis of an eligibility review to have academic ability equivalent or superior to that of a person who has completed a master's or professional degree program shall be permitted to take the entrance exam upon application.

Note 5: Those who wish for October 2023 entry, consider "30 September, 2023" instead of "March 31, 2023."

2. Admission criteria

- (1) Admission shall be determined based on the results of a primary exam and a secondary exam.
- (2) The primary exam is conducted by foreign-language assessment based on the submission of a TOEFL and document screening.
- (3) The secondary exam is only taken by applicants who pass the primary exam, and shall be determined based on a comprehensive judgment of a review of the applicant's master's degree thesis or a suitable alternative, the academic performance of the school they came from, the results of other documents screening and oral exam and so on.
- (4) Applicants who have obtained or expected to complete a master's or professional degree at the Graduate School of Medicine, The University of Tokyo between 1 April 2022 and 31 March 2023 (NOTE1) are exempted from the primary exam.

Applicants who have obtained a master's or professional degree at the Graduate School of Medicine, The University of Tokyo between 1 April 2020 and 31 March 2022 (NOTE2) are exempted from Foreign-Language assessment of the primary exam.

Note 1: Those who wish for October 2023 entry, consider "1 September 2022 and 30 September in 2023" instead of "1 April 2022 and 31 March 2023."

Note 2: Those who wish for October 2023 entry, consider "1 September 2020 and 30 September 2022" instead of "1 April 2020 and 31 March 2022."

3. Exam subjects and quotas

Major	Research Fields		Primary Exam		Secondary Exam	Quota
			Foreign Language Assessment	Document Screening		
Health Sciences and Nursing	Health Sciences Course (Public Health program)	Epidemiology and Preventive Health Sciences Social Gerontology Biostatistics Biomedical Ethics Social and Preventive Epidemiology Health Informatics Health Communication Public Mental Health Policy Health Sociology Mental Health	English (assessment based on TOEFL Institutional Score Report)	No written exam will be held. Exam will be replaced by document screening. See the attachment E for details.	An oral exam will be given to those who pass the primary exam	10*
	Nursing Course	Advanced Clinical Nursing Nursing Administration Gerontological, Home Care, and Long-term Care Nursing (GHLN) Palliative Care Nursing Family Nursing Community Health Nursing Psychiatric Nursing Gerontological Nursing Midwifery and Women's Health Public Health Nursing Wound Care Management Radiation Health Sciences Speech-language Health Dental Health				15

Notes:

- (1) Depending on the exam results, the number of admitted students may be less than the quota.
- (2) Applicants seeking admission to each major should refer to the description of notice of 'Foreign Language (English) Examinations for Entrance in 2023 to the Doctoral Program in Health Sciences and Nursing' in 'Entrance Examination Guideline' for details on how to submit the TOEFL Official Score Report.
- (3) Combined quota for students enrolled in April 2023 and October 2023. Quota for October 2023 entry is limited to only applicants with specific reasons. Applicants who wish for October 2023 entry are requested to contact the Graduate School of Medicine's Admission Office (refer to 6(3) below) by Friday, 11 November, 2022 and follow the guidance.

4. Exam dates & venues

Major	Primary Exam	Announcement of Primary Exam	Secondary Exam
Health Sciences and Nursing	Foreign Language Assessment, Document Screening	12:00 p.m. Thu, 26 Jan, 2023	Mon, 30 Jan, 2023 *Back up day : Tue, 31 Jan, 2023 • Held online for those who passed primary Exam

Notes:

- (1) Details of the exam schedules and venues will be given in the 'Examinee Guidelines' which will be sent by Email around the middle of January, 2023.
- (2) Secondary exam may be held Tuesday, 31 January 2023. For details, see the 'Entrance Examination Guideline'.
- (3) A list of successful primary examinees will be posted on the website (<http://www.m.u-tokyo.ac.jp/index.html>).

5. Announcement of successful applicants & admission procedures

- (1) Announcement of successful applicants

A list of successful applicants will be posted on the website (<http://www.m.u-tokyo.ac.jp/index.html>) on 12:00 p.m. Fri, 3 Feb 2023.

- (2) An Admission Certificate will be posted to each successful applicant in late February 2023.
- (3) Admission Certificate recipients are required to complete the necessary admission procedures (i.e., payment of admission fees and submission of admission forms) in accordance with the accompanying Admissions Guide as follows.
 - applicants for April 2023 entry: within designated period on early-March, 2023
 - applicants for October 2023 entry: within designated period on late September, 2023Failure to complete the admission procedures shall be regarded as refusal of admission.

- (4) Estimated costs of admission in 2023

(International students with a Japanese Government [Monbukagakusho] Scholarship are exempt from these fees)

- ① Admission fee: ¥282,000 (estimated)
- ② Tuition fee: ¥260,400 (annual tuition fee of ¥520,800; estimated)

Note: The amounts indicated above are tentative. If amounts are amended at the time of admission or while the individual is registered as a student, the new amounts shall apply from the time of the amendment in question.

6. Application procedure

(1) Applicants must contact faculty member before applying.

Applications must be sent by postal mail.

Place all of the necessary application documents in a single envelope designated by the Graduate School of Medicine, and send by registered mail.

If the application documents cannot fit inside the designated envelope, place the documents together with the envelope in a suitably sized package and send by registered mail.

Graduate School of Medicine's Admission Office does not respond to inquiries on about individual delivery status. Each delivery status must be confirmed by tracking number on applicants' side. In case you live abroad and having a difficulty in submitting the application documents by post, you may submit them online. For further information, please check "(2) Application period".

(2) Submission period

Applications must arrive between Wednesday, 4 January and Friday, 6 January 2023. The envelope must be postmarked no later than Friday 6 January 2023, and must arrive no later than Wednesday 11 January 2023.

In case you have a difficulty in submitting the application documents by post, and wish to submit them online, submission period would be same as Wednesday, 4 January and Friday, 6 January 2023 JPT 23:59. However, when the postal mail becomes available, please submit the original application documents via postal mail immediately. Also, if you submit documents by both postal mail and online, we will presume the documents sent by postal mail as the final version.

Format on submission of application documents via online

- All documents in section "a" to "l" must be submitted in the PDF format or as image files and Upload to the following address.

Applicants for Health Sciences and Nursing: <https://bit.ly/3ChqvZw>

- The name of the each file have to be [SHNS] "the application document's name " / "applicant' s name"

e.g.: [SHNS]Application Form/Hanako Igaku.pdf

. NOTE The documents described in section "h" ARE NOT ACCEPTABLE in PDF format and must be in MS WORD or another text-based file format. Please carefully check the attachments provided for advice.

(3) Address

Graduate Student Affairs Sections, Graduate School of Medicine, the University of Tokyo

7-3-1 Hongo, Bunkyo-ku, Tokyo, Japan 113-0033

in.m@gs.mail.u-tokyo.ac.jp

(4) Application documents (asterisk [*] indicates that a specified form must be used)

Document	Who should	Description
a. Application Form*	All applicants	(1) Download the Application Form (pdf file) from our website (https://www.m.u-tokyo.ac.jp/daigakuin/apply/appguidemain.html) and enter the required information. (2) Attach the photo data (Color, ID photograph without any head

		<p>covering unless warn for religious reasons, taken within 3 months of the application date, Resolution 300dpi or more) to the space provided on (1)Application Form(pdf file).</p> <p>(3) Set the file name of the (1) Application form as [SHNS]Application Form/applicant' s name .pdf and set the file name of the (2) photo data as [SHNS]Photo/applicant' s name.jpeg. e.g.: [SHNS]Application Form/Hanako Igaku.pdf Upload both to the following URL : https://bit.ly/3v18Phu</p> <p>(4) Application form with your photo attached must be submitted in hard copy (A4 size, double-sided, color).</p>
b. Self-addressed envelopes (入学手続書類在中、合格通知在中)	All applicants	Fill in your address on two self-addressed envelopes.
c.* Exam fee (¥30,000)	<p>All applicants except the following:</p> <p>① Persons expected to complete a master's or professional degree course at the University of Tokyo in March 2023.</p> <p>② International students on a Monbukagakusho Scholarship</p> <p>※Students currently enrolled at a different university must submit their official scholarship certificate</p>	<p>The exam fee must be paid at a bank branch or convenience store, or by credit card. The applicant is responsible for any fees or charges associated with the payment.</p> <p><i>Bank transfer:</i> Fill out the designated Transfer Request Form and submit it together with the exam fee at your nearest bank branch. The payment cannot be made at a Japan Post Bank (<i>Yucho Ginko</i>), post office, ATM, or via the internet. The bank will give you the Transfer Receipt ('<i>Furikomikin Uketorisho</i>'; Form B) which you should retain for your own records, and the Certificate of Transfer Receipt ('<i>Furikomikin Uketsuke Shomeisho</i>'; Form C) which you should submit.</p> <p><i>Convenience store & credit card payments:</i> Refer to the attachment '<i>How to Pay the Graduate School of Medicine Exam Fee at a Convenience Store or by Credit Card</i>' for details on how to make the payment.</p>

d. Academic transcripts	All applicants	<p>Must certify master's course and bachelor's results (including liberal arts courses); original certificates only.</p> <p>In the case of students graduating from universities outside Japan, please submit transcripts in English. If documents cannot be submitted in English, you must submit English translation of transcripts provided by official agencies. Photocopies are not acceptable.</p> <p>If the applicant has changed the applicant's university or participated in exchange programs and if the applicant's home university does not report grades earned, name of courses and dates of attendance, he/she must include official transcripts from all the former universities or colleges.</p>
e. (Anticipated) Certificate of graduation	All applicants [NOT required for graduates of the University of Tokyo's Graduate School of Medicine]	<p>In the case of students graduating from universities outside Japan, please submit certificate in English. If documents cannot be submitted in English, you must submit English translation of transcripts provided by official agencies. Photocopies are not acceptable. The degree acquired must be indicated. If the name and the date of the degree awarded are contained in the Official Transcript, applicants do not have to submit the Official Proof of Graduation.</p> <p>Submit a certificate of the degree conferred, created by the National Institution for Academic Degrees and University Evaluation if you have been awarded a degree from the National Institution for Academic Degrees and University Evaluation.</p>
f. Research Plan	All applicants	<p>Summarize your intended research plan in two A4 one side pages, and write 'Research Plan' along with your name and page number at the top left of each page.</p> <p>Both Print submission and Online submission are required. See the attachment E for details.</p>
g. Master's thesis	All applicants [NOT required for those expected to complete the Health Sciences and Nursing major at the Graduate School of Medicine in March 2023]	<p>Submit a summary of your master's thesis or suitable alternative outlining your research in eight or less A4-sized one side pages (x 3 copies) as per the attached ' Master's Thesis Guidelines and Oral Exam Details for Applicants to the Doctoral Program'.</p> <p>You may also attach surveys or other supplementary documents (x 3 copies).</p> <p>You may attach any additional relevant research papers to the application besides above documents (x 3 copies).</p> <p>Attach a Japanese or English translation for documents in other languages.</p> <p>Both Print submission and Online submission are required. See the attachment E for details.</p>
h. Essay	All applicants [NOT required for those expect to complete a master's degree or a professional degree in Graduate School of Medicine of the University of Tokyo in March 2023]	<p>Use the provided format.</p> <p>Maximum length 700 words in English or 1,600 letters in Japanese. About one A4 page.</p> <p>Both Print submission and Online submission are required See the attachment E for details.</p>

i. Declaration of authenticity	All applicants [NOT required for those expect to complete a master's degree or a professional degree in Graduate School of Medicine of the University of Tokyo in March 2023]	Please sign and submit the provided format. See the attachment E for details.
j. TOEFL Official Score Report	All applicants [NOT required for those who are exempted from the foreign language exam (see 2(4)).]	Refer to the attachment entitled ' Notice Regarding Foreign Language(English) for Entrance to the Doctoral Program for details on how to submit the TOEFL Official Score Report.
k. Certificate of Japanese language ability	Non-Japanese applicants only [NOT required for those who have graduated or are expected to graduate from a Japanese university]	The certificate must be issued by a Japanese instructor or equivalent person who is able to objectively assess your Japanese language ability. Alternatively, a certificate issued by a Japanese language school is also acceptable.
l. Proof of change in name	if applicable	Those who have changed their name and will submit supporting documents that were issued under their former name are required to enclose an ORIGINAL document that proves change in name. (e.g. Certificate of Individual Records, Certificate of Acceptance of Marriage Report). Photocopy cannot be acceptable.

7. Other important points

- (1) The Exam Card and Examinee Guidelines will be emailed to you around the middle of January, 2023 in the self-addressed envelope described in 6(4)b. If you have not received them by four days prior to the exam, contact the Administration Office (see 6(3) above) for instructions.
- (2) Following the submission of application documents, changes to the documents or the refund of exam fees will not be allowed under any circumstances. Once application documents are received, they are not returnable.
- (3) Those who wish to maintain their employment at a government office, school, hospital, or private company during enrollment are required to submit a consent form (format optional) from their employer when completing the admission procedures(see 5(3)) above, to the effect that they will enter our school maintaining the employment.
- (4) International students are required to obtain the appropriate visa according to the Immigration Control and Refugee Recognition Act (Cabinet Order No. 319 of 1951) prior to undertaking the admission procedures.
- (5) Admission fees shall not be refunded under any circumstances following the completion of admission procedures.
- (6) Applicants with a physical disability who require special consideration or assistance during the entrance exam or after enrollment should contact the Administration Office (see 6(3) above) when submitting

their application.

- (7) Names, addresses, or other personal information obtained from applications will only be used for: ① screening of applicants (application processing & screening); ② the announcement of successful applicants; and ③ tasks related to admission procedures. This personal information will also be used for: ① academic affairs (enrollment records, learning etc.); ② student support (health management, employment assistance, applications for scholarships and exemption from tuition fees, use of libraries, etc.); and ③ collection of tuition fees.
- (8) If any false statement or forgery in the application documents, or if there is clear evidence that there was any fraudulent activity during the examination, that student's admittance may be canceled even after enrolling in or going on to a graduate school.
- (9) The examination results used in the selection of entrants may be used in future studies for the improvement of both the entrance examination and the education at the University of Tokyo.
- (10) The University of Tokyo has established the "The University of Tokyo Security Export Control Regulations" in accordance with Japan's "Foreign Exchange and Foreign Trade Act", and rigorously screens potential international students on the basis of these regulations. Please be aware that international applicants who fall under any of the conditions set out in said regulations may not receive permission to enroll at the university or may have their research activities restricted.

Details can be obtained from the following website:

Office of Export Control

<https://www.u-tokyo.ac.jp/adm/export-control/ja/rule.html> (Japanese only)

May 2022