

◎Checklist (with Q&A)

Please confirm there are no mistakes or items missing when making the materials and before submitting them. Check not only this Checklist but examples and instructions carefully.

【General】

Materials	✓	Checkpoints
General		The original copy must be kept by yourself. Please submit the copy of the original. You should not submit original one.
		If you need 2 signature or more in a document, they can sign the copy which has already been signed from somebody and scanned, many times.).*If you aren't able to scan the originals clearly, please ask someone for scanning or go to the place you can scan it (e.g. the convenience store).
		In case you use electric signature service, you also have to print 8) The confirmation mail from those who signed or stamped electronically and submit it as an evidence.
		• Unless otherwise specified, all materials should be made in Japanese.
		• Department is One of the following:分子細胞生物学専攻,機能生物学専攻,病因・病理学専攻,生体物理医学専攻,脳神経医学専攻,社会医学専攻,内科学専攻,生殖・発達・加齢医学専攻,外科学専攻,健康科学・看護学専攻,国際保健学専攻 *Adding other information (e.g. Laboratory name, hospital department) is not allowed.
		• Parenthesis “()” missing on Japanese translation of the title

Materials	✓	Checkpoints
Abstract		• Horizontally written, single-sided printing.
		• Staple on the upper left.
		• Should be in no more than 2,000 words in English, 4 or less pages.
		• Write “論文の内容の要旨” on top of the first page, the title (Japanese translation in parentheses), applicant’s name. *This part should be written in Japanese. The body of the abstract may be in Japanese / English.
Bibliography		• All sections (「1. 題目」「2. 印刷公表の方法と時期」「3. 冊数」) are written. * 「3. 冊数」 (3. Number of Volumes) must be 「1 篇」.
		• The date should be the one the degree conferral application was submitted. * Do not add the changes occurred afterwards.
CV		• Reading in kana should be added.
		• Write your gender.
		• Fill in dates for all
		• Write “令和3年3月19日 同上修了見込” by referring to the Sample.
		• The date should be the one the degree conferral application was submitted. * Do not add the changes occurred afterwards.

I've confirmed the checklist above.

Name _____ (Handwritten)
(Application without applicant’s handwritten name will not be accepted)

Q&A

1、 If there has been any changes made to the dissertation title from the time you submitted the title, what should I do?

→You do not need to inform us and submit any documents.

2、 Do I need to submit Bound dissertation?

→You don’t need to submit it to Faculty of Medicine for this year, you only need to submit the PDF file.