

**Go Global Scholarships**  
**2nd Call for the 2019 Short (3 months-1 year) Study Abroad Scholarships**  
**2nd Call for the 2019 S-Short (less than 3 months) Study Abroad Scholarships**  
**Information for Applicants**

Information and documents required for submission may change without notice. Please check our website given in Section 14, “Related Websites,” for the latest information.

### **1. Overview**

The University of Tokyo recommends that students broaden their cosmopolitan understanding, and aims to contribute to the nurturing of globally-minded students who will excel at the international level, by financially supporting the opportunities of undergraduate and postgraduate students studying abroad through this scholarship scheme.

### **2. Study Abroad Programs to which this Scheme Applies**

(1) Programs which will commence between November 1, 2019 and March 31, 2020.

Short Study Abroad Scholarship – Programs that are over 3 months (93 days) but less than 1 year (365 days) in length

S-Short Study Abroad Scholarship – Programs that are less than 3 months (93 days) in length

(2) Study Abroad Programs Operated by Overseas Universities

Examples that fall under this scheme:

Study abroad programs operated by overseas universities in collaboration with the University

- Student exchange programs (Except for the university-wide student exchange programs organized by the Division for Global Campus Initiatives of the University of Tokyo)
- Summer programs ,etc. (Except for the program organized by the Division for Global Campus Initiatives of the University of Tokyo)

Study abroad programs operated by overseas universities, to which individual students apply directly

- Visiting Programs of overseas universities (Visiting Student Program, Visiting Researcher Program, etc.)
- Summer programs operated by overseas universities
- Study abroad programs for research at overseas universities or research facilities

Example of programs not applicable for this scheme:

- Programs organized by the Division for Global Campus Initiatives of the University of Tokyo
- Hands-on Activity Program designated by the University
- Research fieldwork or presenting research results at seminars or workshops
- Volunteer work
- Internships, other work experience programs
- International relations activities organized by student bodies
- However, internships and/or fieldworks will be deemed applicable when they are included as part

of Study Abroad Programs Operated by Overseas Universities.

### **3. Eligibility Criteria**

Students must satisfy all the criteria below to be eligible for this scholarship scheme

- (1) Students must be enrolled at the University of Tokyo as an undergraduate or graduate student at the time of application and during the study abroad program.
- (2) Students must intend to participate in a program applicable to [2. Study Abroad Program to which this Scheme Applies] and meet all the necessary requirements to participate in the program. (Best if confirmation of acceptance to attend from the organizing body is obtained.)
- (3) Participation in the program would be difficult due to financial reasons.
- (4) The monthly value of financial scholarship from any other body for the duration of the study abroad period does not exceed the monthly value of this scheme.
- (5) Students who are not due to receive financial aid from JASSO's (Japan Student Services Organization) Student Exchange Support Program (Scholarship for Short-Term Visit/Short-Term Stay Program).
- (6) Students who have been selected for the FLY Program but are not due to receive financial aid from the University.
- (7) Students who have taken out overseas travel insurance, study abroad insurance, etc., before their departure, which cover the study abroad period starting from the day of departure until the day of return.

### **4. Precautions Concerning Eligibility Criteria**

- (1) Students who were selected for the previous academic year's Short Study Abroad Scholarship, may apply to the S-Short Study Abroad Scholarship for this academic year but not to the Short Study Abroad Scholarship. Students who were selected for the previous year's S-Short Study Abroad Scholarship, may apply to both scholarships for this year.
- (2) You may only apply to one of the two available scholarships, the Short Study Abroad Scholarship or the S-Short Study Abroad Scholarship. If you are selected during the first application period, you may not apply to the second application period.
- (3) (About eligibility criteria (7)) If the host university requires you to take out a specific insurance, check the insurance coverage and when necessary, also take out Japanese overseas travel insurance or study abroad insurance. Some insurances required by universities do not cover the trip to and from your study abroad destination, in which case you must take out a Japanese insurance that covers your trip. If you are selected for this scholarship but we are unable to confirm that you have taken out insurance, your selection may be withdrawn.

### **5. Support Details**

#### **(1) Period of Payment**

The period of payment will be from the date of start to the date of finish of the program.

The frequency of payment will be determined based on the standards of 2019 JASSO's Student Exchange Support Program (Scholarship for Short-term Study Abroad).

(a) Short Study Abroad Program Scholarship:

Longer than 3 months (93 days) but less than 1 year (365 days)

(b) S-Short Study Abroad Program Scholarship:

Less than 3 months (93 days)

(2) Monthly Scholarship Amount

Specified city JPY 100,000 per month

Region A JPY 80,000 per month

Region B JPY 70,000 per month

Region C JPY 60,000 per month

Please see separate sheet for details.

(3) Method of Payment

Wire transfer payment will be made into a bank account in the recipient's name at a bank in Japan.

\*Please note that as payment is expected to be made after acceptance into the program has been confirmed by checking the certificate of acceptance from the university overseas; if you are not able to submit such certificate of acceptance or other similar documents at the time of application for the scholarship, please make sure to submit them later, prior to your departure.

## 6. Number of Recipients

The proposed number of recipients for the 2nd Call for the Short Study Abroad Program Scholarship and 2nd Call for the S-Short Study Abroad Program Scholarship is a total of 10.

However, the number may vary depending on the availability of funds.

## 7. Application Method

(1) Please submit the application documents listed below (both electronic files and paper-based) to the appropriate section in your faculty or graduate school before their deadline.

(2) Application Documents

<Items to be submitted electronically>

(a) Application form for the 2019 Study Abroad Scholarship and the Applicant Information Sheet (Specified Form: without signatures)

\* As the Applicant Information Sheet is linked to the application form and is self-completing.

Therefore, there is no need for the form to be completed.

(b) 2019 Study Abroad Scholarship Grading Coefficient Calculation Table (Specified Form)

<Electronic Documents>

The documents to be submitted electronically can be downloaded from the Go Global website specified in Section 14.

<How to submit electronic files>

Send as attachment to e-mails

E-mail subject: 2019 Study Abroad Scholarship (Short or S-Short) [Affiliation + Name]

Data File Name: (a) [Affiliation + Name] 2019 Study Abroad Scholarship Application Form and the Applicant Information Sheet

(b) [Affiliation + Name] 2019 Study Abroad Scholarship Grading Table

['Affiliation' here refers to the name of your faculty or graduate school]

Paper-based Submission Items (All items must be in A4 size)

(a) Application form for the 2019 Study Abroad Scholarship (Specified Form: with signatures)

(b) 2019 Study Abroad Scholarship Grading Coefficient Calculation Table (Specified form)

(c) Copy of the academic transcript for all semesters since enrollment at the university

\* The section explaining the grading system (e.g. number of steps) should be included.

\* If you have been enrolled at other institutions (both in Japan and overseas), please submit your academic records from that period as well.

\* New 1<sup>st</sup> year undergraduate students who do not have any grades at the time of applications are required to submit their certificates of grades as soon as they become available.

(d) Copy of language proficiency test score report for the main language that will be used during your study abroad.

Examples:

English: TOEFL iBT or IELTS (Academic Modules) preferred, although others are accepted.

For other languages which have proficiency tests: copy of test score.

For other languages which do not have proficiency test: document showing proof of proficiency in the language.

\* Copy of scores available online may be submitted

\* For students whose native language is the same as the language used at the location of the study abroad program, proof of proficiency will not be required. However, please state this fact in section 15, "Special Notes," of the application form. If you are unsure about the level of your native language, you must consult with the International Support Group of the university head office via the relevant office of your faculty or graduate school.

(e) Copy of an official acceptance letter from a program or other documents showing that the student will attend a program. This should indicate the dates of the program (e.g. printouts of communication between a student and a program coordinator in an overseas institution). (If these letters or documents are written in languages other than English, please attach a Japanese or English translation of these letters.) If these letters cannot be submitted with the application documents they are to be submitted with a letter of explanation stating the date of submission. However, if documents giving indication of probable acceptance or letter of explanation are submitted, as soon as acceptance has been confirmed, a copy of the official certificate of acceptance is to be submitted.

(f) Documents or materials, such as pamphlets, that describe the overview of the study abroad program (A4 size, approximately 1 page in length).

## 8. Application Schedule

(1) There will be two application periods per year as shown below, for both the Short Study Abroad

Scholarship and the S-Short Study Abroad Scholarship.

<First Application Period: April>

Students who wish to take part in programs which take place between April 1 and October 31, 2019.

<Second Application Period: September> \*Current call for applicants

Students who wish to take part in programs which take place between November 1, 2019 and March 31, 2020.

(2) Please note that the deadline for application will vary depending on each student's affiliated faculty or graduate school. Please check with the relevant office in your faculty or graduate school.

List of offices for faculties and graduate schools

<https://www.u-tokyo.ac.jp/adm/go-global/ja/contact-department.html> (Japanese only)

## **9. Selection and Notification of Results**

The selection of recipients of this scholarship will be determined through internal selection at the University of Tokyo. Recipients of full or partial exemption of tuition fees in the summer Semester of the 2019 academic year may be given priority in some cases. (As the International Support Group will confirm the status of exemption, there is no need to submit a copy of the notification of receipt of waiver at the time of application.) Notification of results will be made to each faculty and graduate school in late July (First Application Period) and mid-December (Second Application Period). Both of these dates are provisional.

## **10. Declining the Scholarship**

If the scholarship must be declined under unavoidable circumstances such as the cancellation of attending the program, immediately contact the International Support Group of the University head office via the relevant office of your faculty or graduate school.

## **11. Post Program Reporting**

(1) Students must submit a report (in a format prescribed by the International Support Group of the University head office), copy of their passport (photo identification page and the page with the immigration control stamp) to the International Support Group of the University head office within two weeks of completing the program (this includes even when you leave the program midway).

(2) Copy of certification of attendance, letter of completion or any other documents if issued by the overseas institutions.

## **12. Application Requirements**

(1) This scholarship is only offered as financial support, not as permits for overseas study.

(2) If you know who your academic supervisor at this University will be at the time of the study abroad program when you apply for this scholarship, you must inform them of your plan to participate in the said program and obtain their approval as well as signature on the application form. If you do not know who your supervisor will be, you must discuss this with the faculty or graduate school you will be affiliated with at the time of the program.

(3) Please only apply after consulting with the relevant section of the faculty or graduate school you will be affiliated to at the time of the program to be fully aware of the potential academic affairs you need to know before you apply.

(4) In order not to be at a disadvantage with your studies at this University, please make sure that the program does not interfere with your semester courses by checking the examination dates and other necessary schedules. Please make sure that you will be able to participate in the study abroad programs before you apply for this scholarship.

(5) Please make sure that you are aware of all the requirements and preparation time necessary for the immigration procedures of the country you wish to go to study in when you are making plans. Always plan so that your preparation is not rushed.

### **13. Requirements following Selection**

(1) Understand the purpose of this scholarship scheme, complete the study abroad program of choice and strive to achieve excellent results.

(2) If it becomes apparent that the recipient has made false declarations in the application forms or is deemed unbecoming a recipient, the recipient will be required to pay back all or part of the scholarship. Also, if they cancel or fail to complete the program they may be required to pay back all or part of the scholarship.

(3) It is the student's responsibility to complete all subsequently necessary procedures and travel arrangements following the instructions of the host institution. The student is also responsible to cover any costs incurred.

(4) It is the student's responsibility to obtain any visas required following all the instructions from the institution overseas and the latest information available from the embassy of that country.

(5) The student must check with the relevant office of their faculty or graduate school on all applications necessary for travelling overseas. Requirements will vary depending on the faculty or graduate school.

(6) Supervisors and other staff must be informed prior to travel and effort must be made not to cause any problems for them because of your going to study abroad for a specified period.

(7) Please see the Go Global website for general information concerning studying abroad and risk management for travelling overseas (<http://www.u-tokyo.ac.jp/ja/administration/go-global/voyage/>). Please read the risk management guidebook. Also please make sure to have sufficient insurance coverage for the duration of your travel, from the day of departure until the day of return.

(8) If there are any changes to details of address, telephone or e-mail given in the application form, your faculty or graduate school must be informed. Also inform the International Support Group of the changes, as it will be required to notify you of necessary procedures following your return.

(9) Upon completing the program, in addition to presentation sessions, students may be asked to cooperate in the internationalization efforts of the University (advising students who wish to study abroad, promoting study abroad programs). Students are required to participate unless there are unavoidable circumstances.

(10) Students must follow any other requirements as instructed by the University of Tokyo.

#### **14. Related Websites**

“Go Global Scholarship Short/S-Short Study Abroad Scholarship” page of the Go Global website  
[http://www.u-tokyo.ac.jp/ja/administration/go-global/scholarship/kaigaihaken\\_s.html](http://www.u-tokyo.ac.jp/ja/administration/go-global/scholarship/kaigaihaken_s.html)

#### **15. Contacts**

(1) For any questions concerning the application process, please contact the relevant office in your faculty or graduate school.

(2) For information on the acceptance of credits earned, information of academic affairs, etc., please contact the relevant office. For list of offices please see:

(<https://www.u-tokyo.ac.jp/adm/go-global/ja/contact-department.html>) [Japanese only]

(3) For any other issues please contact the International Support Group  
([int.sch.out.adm@gs.mail.u-tokyo.ac.jp](mailto:int.sch.out.adm@gs.mail.u-tokyo.ac.jp) )

**Global Scholarship**  
**2019 Short (3 months- 1 year) Study Abroad Scholarship**  
**2019 S-Short (less than 3 months) Study Abroad Scholarship**  
**Monthly Value by Regions**

Region	City, Region	Region	City, Region
Specified City	Abidjan, Abu Dhabi, Kuwait, San Francisco, Singapore, Jeddah, Geneva, New York,	B	Regions not covered by the Specified City, Region A and Region C
Monthly Value of Scholarship JPY 100,000	Paris, Moscow, Riyadh, Los Angeles, London, Washington DC	Monthly Value of Scholarship JPY 70,000	(Typical cities: Wellington, Kuala Lumpur, St. Petersburg, Sydney, Jakarta, Seoul, Sofia, Tashkent, Bangkok, Prague, Budapest, Manila, Melbourne, Yangon)
A	North America, Europe, Middle East (Excluding the following – Azerbaijan, Albania, Armenia, Ukraine, Uzbekistan, Estonia, Kazakhstan, Kirgizstan, Georgia, Croatia, Kosovo, Slovakia, Slovenija, Serbia, Tajikistan, Czech Republic, Turkmenistan, Hungary, Bulgaria, Belarus, Poland, Bosnia and Herzegovina, The Former Yugoslav Republic of Macedonia, Moldova, Montenegro, Latvia, Lithuania, Romania, Russia) (Typical cities: Amsterdam, Anchorage, Vienna, Vancouver, Jerusalem, Copenhagen, Seattle, Chicago, Zurich, Toronto, New Orleans, Hamburg, Frankfurt, Brussels, Honolulu, Boston, Madrid, Montreal, Rome)	C	Asia (Excluding Malay Peninsula (in which Singapore, Thailand, Myanmar and Malaysia are counted), Indonesia, Republic of Korea, East Timor, Philippines, Borneo and Hong Kong), Central and South America, Africa (Typical cities: Cairo, Cape Town, Sao Paulo, Shanghai, Taipei, Nairobi, Buenos Aires, Beijing, Mexico City, Rio de Janeiro, Lima)
Monthly Value of Scholarship JPY 80,000		Monthly Value of Scholarship JPY 60,000	