

Required documents for student registration

※Details of the procedures is listed in the [Student Handbook](#).

Items	Format
Change of Name	<a href="#">Notification of Change in Name</a> 
Change of Nationality	<a href="#">Notification of Change in Nationality</a> 
Assignment of research guidance (within the University)	<a href="#">Application for Assignment of Research Guidance Within the University</a> 
Assignment of research guidance (outside the university)	<a href="#">Application for Assignment of Research Guidance Outside the University</a> 
When going overseas for academic research while still enrolled at the University (two or more months)	<a href="#">Application for Overseas Travel</a>   <a href="#">Notice of Return to Japan</a> 
Overseas research, training, visits, participation in academic conferences, travel, visiting family, etc. (not more than two months)	<a href="#">Notice of Overseas Travel</a>   <a href="#">Notice of Return</a> 
Overseas study	<a href="#">Request for Approval to Study Abroad</a> 
Change of division (April only)	<a href="#">Division Change Application</a> 
Change of research supervisor (April, October)	<a href="#">Application for Change of Research Supervisor</a> 
Leave of absence (two or more months)	<a href="#">Request for Leave of Absence</a> 
Withdrawal	<a href="#">Request for Withdrawal</a> 
Withdrawal from the Doctoral Program (Withdrawal with credits gained) Extension of period of enrollment for the Doctoral program	<a href="#">Request for Withdrawal / Notification of Extension of Enrollment Period</a> 

Registry Extension System	<a href="#">Application for Registry Extension System</a> 
Student ID reissue	<a href="#">Request for Re-issue of Student Identification Card</a> 