

Recruit Information for Assistant Professor (Fixed-Term Staff)

School of International Health, Graduate School of Medicine, the University of Tokyo

1. Title and Hiring Numbers: Assistant Professor, One
2. Term of Employment: October 1, 2022 (Negotiable) to September 30, 2027
3. Renewal of Contract: The employment agreement may be renewed (once) and the renewed term will end on September 30, 2032.
Renewal of the agreement will be determined by the following factors: All relevant factors, such as progress of the work assigned to you, your performance, work record, and attitude, your medical conditions, budget status, and/or the amount of the work at the end of the term.
4. Probation Period: 6 months from the date of employment.
5. Place of Work: Hongo Campus, the University of Tokyo (7-3-1 Hongo Bunkyo-ku Tokyo, 113-0033 JAPAN)
6. Affiliation: School of International Health, Graduate School of Medicine
7. Contents of Work Duties: Our department invites applications for a full-time faculty position in the School of International Health as an assistant professor. The faculty member will contribute to and co-lead virology and international health research, particularly in areas of molecular virology (virus-host interactions, molecular epidemiology, host immune response, bioinformatics), vaccine and therapeutics development. The faculty member will contribute to writing manuscripts and grants, co-lead and supervise projects and present at local and international conferences. Additional responsibilities include lectures (undergraduate (in Japanese) and graduate), advising and supervising students and/or staff, and participate in faculty programs.
8. Working Hours: Discretionary work system for professional work applies and working hours will be deemed as 7 hours and 45 minutes per day.
9. Days off: Saturdays, Sundays, Holidays, and the year-end and New Year holidays (December 29 to January 3)
10. Leave: Annual Paid Leave and Special Leave, etc.
11. Wages: Basic salary will be decided by taking your academic background, professional background, etc. into account. Wage Raise System: Yes
Examples: Doctor/form JPY 340,000
Doctor of Medical Science/from JPY 360,000
Various Allowances: Bonus (twice a year), Commuting allowance is JPY 55,000 per month at maximum, and other allowances decided by the University
12. Insurance: Eligible for the insurance from the Mutual Aid Association of Ministry of Education, Culture, Sports, Science and Technology and Employment Insurance.
13. Qualification Requirements
 1. Applicants must have a Ph.D. in Medical Sciences/Virology/Microbiology/Molecular Biology or a related discipline at the time of appointment, with a demonstrated record of excellence in research and teaching.
 2. Candidates must provide strong evidence of research of an internationally competitive caliber, in the area of virology, immunology, molecular biology or a related area as evidenced by a record of publications in leading journals in the field as well as presentations at significant conferences, accolades or awards.
 3. The successful candidate will be expected to participate and mount innovative and competitive externally-funded research programs in the field of virology and/or developmental medical science.
 4. Positive attitude, open-minded to new challenges and environment, willingness to collaborate and good communications
14. Documents to be Submitted:
 - 1) Curriculum Vitae
 - 2) Overview of your research and teaching activities (include list of published materials, teaching and research statement outlining on current and future research interests),
 - 3) Contact information of three references (name, affiliation, and e-mail address)
 - 4) Cover letter
15. Submission Method: All application materials should be submitted as e-mail attachments. Send them to the e-mail address shown below in 17. Contact. Title of this e-mail should be "Application for Assistant Professor, Dept of Medical Sciences, Graduate School of Medicine, The University of Tokyo."
If you do not receive our response within three working days, please let us know.
16. Deadline/selection method: August 31, 2022
Selection will be made based on application screening and interviews. A notice on the selection outcome will be sent to all applicants after internal reviews. After the initial document screening, selected candidates will be invited to an interview with the selection committee. The interview will be conducted either in-person or online.
17. Contact: 7-3-1 Hongo Bunkyo-ku Tokyo, 113-0033 JAPAN
School of International Health, Graduate School of Medicine
Moi Meng Ling e-mail:sherry[at]m.u-tokyo.ac.jp (change [at] to @)
18. Recruiter Name: The University of Tokyo
19. Others: Personal information is handled carefully according to the Privacy Policy of The University of Tokyo and will be used only for this recruitment purposes. Submitted documents will not be returned.
We welcome proactive application from women in accordance with "The University of Tokyo, Declaration for Promoting Gender Equality".